

Tsuen Wan Trade Association Primary School

Circular no. : 17-039/D07

9<sup>th</sup> October, 2017

Dear Parents,

**Circular on Yan Chai Charity Walk**

To encourage students to participate in activities for charity and to foster caring, our school will join "Yan Chai Charity Walk" this year. Besides donating money, you can also join the charity walk with your child. This activity is of your own will. All the donation will be given to Yan Chai Hospital. Please complete the reply slip below and return it to the class teacher with donation (if any). Details are as follows :

- Date : 29<sup>th</sup> October, 2017 (Sunday)  
Reporting Time : 8:15 a.m.  
Reporting Point : Shing Mun Valley Sports Ground  
Destination : Shing Mun Reservoir  
Remarks : 1. A receipt is provided upon request (donation of \$100 or above)  
2. Participants can leave after the kick-off ceremony or continue the charity walk.

For enquiry, please contact Mr. Ho Hing Wing.

Yours faithfully,

*Chow Kim Ho*

Chow Kim Ho

Principal



Tsuen Wan Trade Association Primary School

Reply Slip of Circular no.: 17-039/D07 < return to Mr Ho via the class teachers >

**Circular on Yan Chai Charity Walk**

Dear Principal,

I have acknowledged the above mentioned circular regarding Yan Chai Charity Walk.

- will donate \$\_\_\_\_\_ for Yan Chai Charity Walk  
 official receipt is required (payable to \_\_\_\_\_)  
 official receipt is not required  
 won't donate money for Yan Chai Charity Walk

- will participate in the kick-off ceremony ( \_\_\_\_\_ persons, included parents)  
 won't participate in the kick-off ceremony

Student's Name : \_\_\_\_\_ ( )

Parent's Signature : \_\_\_\_\_

Class : \_\_\_\_\_

Date : \_\_\_\_\_